

राजकीय इंजीनियरिंग कालेज प्रतापगढ़

प्रतापगढ़ - 230127 (उ० प्र०)
(कैम्प कार्यालय- के०एन०आई०टी०, सुल्तानपुर)

Email: recpratapgarh@gmail.com

पत्रांक: 336/रा०इ०का०प्रता०/2025

दिनांक 06.05.2025

OFFICE - ORDER

To streamline and facilitate a smooth admission and registration process for candidates securing admission to the Institute for the upcoming academic session (2025-2026) through Uttar Pradesh Technical Admission Counselling (UPTAC 2025), conducted by Dr. APJ Abdul Kalam Technical University (AKTU), Lucknow, the Institute hereby constitutes an Admission Committee with immediate effect as follows:

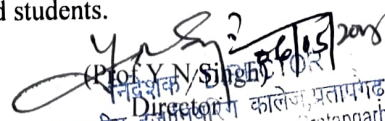
1. Dr Arvind Kumar Verma, Dean Academics	Chairman
2. Er. Asit Singh, Dean of Students Welfare	Dy Chairman
3. Er. Prashant Pathak, In-charge T&P	Member
4. Dr. Santosh Pandey, Time-Table Coordinator	Member
5. Er. Sheetesh Dwivedi, CoE	Member
6. Er. Tuhinashu Mishra, Incharge EED	Member
7. Er. Dinesh Kumar, Incharge MED	Member

The roles and responsibilities of the Admission Committee are as follows:

- Document Verification**
To thoroughly verify academic credentials, personal identification, category certificates, and other documents of candidates as per UPTAC 2025 and AKTU guidelines.
- Admission Fee Processing**
To oversee the collection, verification, and acknowledgement of admission fees and ensure compliance with the Institute's fee structure with the help of account section and bank.
- Seat Confirmation and Data Processing**
To confirm allotted seats, update candidate details in the Institute's admission portal, and ensure accurate reporting to AKTU through the UPTAC system.
- Grievance Redressal**
To address admission-related issues, discrepancies, and queries raised by candidates during the counselling and reporting period.
- Liaison with AKTU and UPTAC Authorities**
To maintain effective coordination with AKTU and UPTAC officials for compliance, timely updates, and submission of mandatory reports or data of admission.
- Orientation and Communication**
To assist newly admitted students by providing timely information regarding academic schedules, hostel accommodation, induction programs, and other onboarding formalities.
- Address all admission queries of the candidates and any other matter assigned to the Admission Committee by the Institute administration related to newly admitted students.**

CC:

1. Director, KNIT Sultanpur.
2. Finance and Account Officer, REC Pratapgarh.
3. Dean (Academics)/DSW of KNIT Sultanpur.
4. All members of the Admission Committee.


(Prof. Y. N. Singh) FOR
राजकीय इंजीनियरिंग कालेज, प्रतापगढ़
Rajkiya Engineering College, Pratapgarh


(Prof. Y. N. Singh) 06/05/2025
DIRECTOR
राजकीय इंजीनियरिंग कालेज, प्रतापगढ़
Rajkiya Engineering College, Pratapgarh